

## **Privacy Policy**

The Highland Charter for Climate, Nature and Health is a collaborative initiative between:

- Highland Adapts
- Think Health Think Nature
- The Highland Environment Forum
- Highlands and Islands Climate Hub

This privacy policy will explain how we use the personal data from you, when you visit our website and sign-up to the charter.

### **What data do we collect?**

When you visit our website, we may collect data such as your name, address, and e-mail when you fill in forms or sign up to our newsletters.

### **How do we collect your data?**

You directly provide us with most of the data we collect. We collect data and process data when you:

- Sign the charter
- Register for our newsletter
- Voluntarily complete a feedback form
- Use of view our website via your browser's cookies

### **How will we use your data?**

We collect your data so we can:

- Publish a list of signatories on our website (optional and names only)
- Email you with our latest news on the charter progress and any associated initiatives and events

We will only use your data for the nature you intended, and we will not share this with any third parties.

### **How do we store your data?**

The website and associated signatory data will be hosted by the Highlands and Islands Climate Hub. We will store your data securely. We will keep your data for no longer than necessary and will delete your data immediately upon request.

## **Marketing**

The Highland Charter for Climate, Nature and Health will send you e-newsletters relating to our initiative when you sign up. There will always be the option to opt out of this marketing at any given time.

You have the right to stop The Highland Charter for Climate, Nature and Health from contacting you for marketing purposes, or from sharing your data with other members of the collaborative.

If you no longer wish to be contacted, please email [enquiries@hiclimatehub.co.uk](mailto:enquiries@hiclimatehub.co.uk)

## What are your data protection rights?

The Highland Charter for Climate, Nature and Health would like to make sure you are fully aware of your data protection rights. Every user has the right to the following:

- **The right to access** – You have the right to request copies of your personal data
- **The right to rectification** – You have the right to request corrections to any information you believe is inaccurate. You have right to ask Think Health Think Nature to complete any information you think is incomplete
- **The right to erasure** – You have the right to request that we erase your personal data
- **The right to restrict processing** – You have the right to request that we restrict the processing of your personal data, under certain conditions
- **The right to object to processing** – You have the right to object to the processing of your personal data, under certain conditions
- **The right to data portability** – You have the right to request the we transfer the data we have collected about you, to another organisation, or directly to you, under certain conditions.

To exercise these rights, please contact us on [enquiries@hiclimatehub.co.uk](mailto:enquiries@hiclimatehub.co.uk)

## What are cookies?

Cookies are text files placed on your computer to collect internet log information and visitor behaviours information. When you visit our website, we may collect information from you automatically through cookies or similar technology.

For further information, visit [allaboutcookies.org](http://allaboutcookies.org)

## How do we use cookies?

Websites can use cookies in a range of ways to improve your experience, such as keeping you logged in. We use your cookies to understand how you use our website, so we can improve.

### **How to manage cookies?**

You can set your browser to not accept cookies, and the above website tells you how you can remove cookies from your browser.

### **Privacy policies of other websites**

This policy provides links to other websites, as does our website link to external sites. Our policy only applies to this website, if you visit an external site – you should read their privacy policy.

### **Changes to our policy**

The Highland Charter for Climate, Nature and Health keeps its privacy policy under review and will place any updates on this website. This policy was created in April 2024

### **How to contact us**

If you have any questions about our policy, the data held on you or you would like to exercise one of your data protection rights, please do not hesitate to [enquiries@hiclimatehub.co.uk](mailto:enquiries@hiclimatehub.co.uk)